

JOB POSTING – Manager, Business Continuity & Resilience

Organization:	Northly Risk
Work Location:	Toronto or Oakville Canada, with remote work options
Work Arrangement:	A combination of in-office and remote-work in accordance with the operational needs of each project (most work can be performed remote)
Authorized to Work In:	Canada (eligible to work legally without requiring sponsorship)
Target Hiring Range:	Salary commensurate with experience
Target Start Date:	As soon as possible
Contract Duration:	Full-time/permanent
Closing Date:	Open until position is filled

About Northly Risk

Northly Risk is a boutique risk consulting practice specializing in resilience, crisis management, business continuity, emergency management, operational risk, and corporate strategy. Most of our work focuses on three main areas: a) helping clients develop or enhance risk-related programs (e.g. business continuity, crisis, incident, etc.) b) developing custom tabletop exercises and crisis simulations and c) traditional management consulting to assist clients in solving complex risk-related challenges (e.g., corporate strategy, program reviews, recommendations reports, roadmaps, etc.).

We are looking for a Manager, Business Continuity & Resilience to lead and oversee risk-related consulting engagements with clients. We work with some of Canada's most established companies, providing a range of risk-related solutions. Examples of recent and ongoing Northly Risk projects include:

- Business continuity advisory projects for a large bank.
- Crisis and incident management exercises for a large bank.
- Business continuity plan, crisis management plan, training, and exercise for a large association.
- Executive training and simulation for a mid-sized organization.

Role Summary

As the Manager, Business Continuity & Resilience, you will be responsible for overseeing and managing a range of risk-related projects and solutions to address client needs. This includes developing business continuity programs, crisis management programs, incident management programs, crisis simulations, tabletop exercises, program reviews, and risk-related corporate strategy reports. You will lead and oversee client engagements, oversee consultants in developing deliverables, and play an active role in developing high-quality deliverables yourself. Your industry subject matter expertise, leadership skills, communication skills, strong attention to detail and ability to maintain strong client relationships are critical for this role.

Key responsibilities will include:

- Leading and managing complex projects related to operational risk and business continuity.
- Reviewing, writing, and developing high-quality deliverables for clients.
- Overseeing the work of consultants, providing guidance and mentorship.
- Writing, developing and producing client deliverables and presenting reports.

- Ensuring timely delivery of projects with a focus on quality and client satisfaction.

What You'll Bring

EDUCATION/TRAINING/CERTIFICATION:

- A master's degree from an accredited college/university
- A professional designation or certification in business continuity (e.g., BCI, DRI)

EXPERIENCE:

- At least 5 years of experience in operational risk or a related professional service/consulting role.
- Experience developing business continuity programs.
- Experience in related fields (e.g. business continuity, operational risk, consulting).
- Proven track record of managing complex projects and delivering high-quality results.
- Experience working in the financial services industry is an asset but not a requirement.

KNOWLEDGE/SKILLS:

- Strong leadership and team management skills
- Exceptional verbal and written communication skills
- Deep understanding of business continuity, crisis management, and resilience principles
- Proficient in project management tools and methodologies
- Ability to handle multiple tasks and prioritize effectively.

LOCATION AND LANGUAGE

- Greater Toronto Area
- Fluency in spoken and written English

What we offer

- A challenging and fulfilling career in a growing field.
- Opportunities to lead innovative projects in business continuity and crisis management.
- Interaction with senior leaders from top Canadian companies.
- Flexible working arrangements and a supportive work environment.
- Competitive salary with bonus potential.

HOW TO APPLY:

If interested in this position, please send your resume and a cover letter outlining your salary expectations to careers@northlyrisk.ca, with the job title and your last name in the subject line.

While we thank all applicants for their interest, only those selected for interviews will be contacted.

To learn more about who we are and what we do, please visit our website at www.northlyrisk.ca.